



Midwest Pediatric Cardiology Society

Application to Host

Institutional Name:

Local Host Name:

City:

Dates:

Venue Details – Meeting Space

1. Location: (Short Description with map)
2. Capacity
3. Proposed Budget (Note potential for any in-kind donations from host institution)
4. Institutional ability to provide CME and nursing credits – **Yes** / No
If yes, estimated cost?

Venue Details – Hotels and Hospitality

1. Hotels in area: Short Description w/example map below
2. Approximate distance of hotels to meeting facility
3. Estimated room rate
4. Other key hospitality points

Program Details

1. Preliminary ideas regarding theme and structure
2. Concept for Thursday Interdisciplinary Session
3. Proposed social events (ex. Golf outing or museum visits)
4. Proposed Thursday dinner venue

Thank you!

Please return your proposal to admin@mwpcsociety.org.